

One Depot Plaza, Tarrytown, NY 10591-3199

631-7873 / 914-631-8770 (Fax)

May 2011

Dear Commuters:

The Village will be issuing a new type of parking permit this year. This permit will hang from your rear view mirror facing out (face of tag with numbers toward windshield) with your plate number(s) on same. The new permit will allow for the issuance of a parking permit for two vehicles registered to the same address. They must have the same address. This permit still allows only one vehicle at a time to park but gives you the opportunity to switch vehicles. You **MUST** send in a copy of the vehicles registration for the vehicle(s) that you want listed on your permit. If you have two drivers that must drive separate vehicles to the train station, you will still need to purchase two permits. You can list your two vehicles on both permits.

If you are applying for a Resident permit, the address on the registration **MUST** be your Tarrytown address. If you have just moved or have a leased/rented vehicle, you must submit proof of residence. Suggested proof of residence is copy of a recent utility bill or lease.

If you drive with person(s) not in your household or want the flexibility of more than two vehicles on a permit, you will need to purchase a carpool permit (*which allows up to six vehicles.*) Copy of the registrations of all the vehicles need to be submitted. This permit entitles only one of the listed vehicles to park at a time.

If during the permit year you lose, change vehicles or switch plates, a new permit is required. You must return the original permit, copy of the replacement vehicle registration, new application and a fee of **\$5.00 for a transfer**. The old permit will be voided.

Things You Should Know:

Permit not valid unless hanging from rear view mirror-remove permit before moving vehicle.

Having a permit **DOES NOT** guarantee you a spot.

All the proper information **MUST** be submitted or your application will be returned.

NO REFUNDS, at any time

Read application completely