

VILLAGE OF TARRYTOWN
BOARD OF TRUSTEES
REGULAR MEETING 6:00 P.M.
Monday June 20th, 2023
Tarrytown Village Hall
One Depot Plaza, Tarrytown, New York

Members of the Public may attend in person or remotely. For those members of the public interested in viewing and/or participating in the meeting remotely, visit <https://www.tarrytowngov.com/home/events/42246> for instructions on how to join & participate via zoom.

REGULAR MEETING: 6:00 P.M.

Pledge of Allegiance led by Avery Cename, "Mayor for the Day"

Presentation of Flag Retirement Collection Box by Eagle Scout Dylan Smith

1. Board Miscellaneous and Liaison Reports
2. Changes and/or Additions to the Agenda
3. Administrator's Report
4. Opportunity for the Public to address the Board only on items listed on the agenda, other than public hearing items. Speakers shall have three (3) minutes each to address the Board of Trustees
5. Bid Award for Two Extractors/Dryers for the Fire Department

WHEREAS, the Village of Tarrytown was awarded an Assistance to Firefighters Grant by the Federal Emergency Management Agency to fund equipment that reduces exposure to carcinogenic substances for firefighters, including two sets of an extractor (washer) and drying cabinet – one set for Riverside Hose company and one set for Consolidated Engine Company, which do not currently have them; and

WHEREAS, the grant award amount for two NFPA compliant extractors was \$30,000 and for two NFPA compliant drying cabinets was \$24,486; and

WHEREAS the Village identified a well-regarded extractor and drying cabinet brand with an estimated cost that is within the amount of the grant award; and

WHEREAS, on May 16, 2023 the Village issued a public bid to furnish and deliver two Groves Ready Rack EW30 Extractor Washers and Two Groves Ready Rack PPE and Hose 6-Gear Dryers, or Approved Equal; and

WHEREAS the bid specifications were published on the Village website, on BidNet, and distributed to local providers of fire safety equipment, and a legal advertisement was published in the Journal News on May 21, 2023; and

WHEREAS, on May 30, 2023, at 11:00 am three (3) sealed bids were opened at Tarrytown Village Hall, One Depot Plaza, Tarrytown. for the bid to furnish and deliver two Groves Ready Rack EW30 Extractor Washers and Two Groves Ready Rack PPE and Hose 6-Gear Dryers, or Approved Equal; and

WHEREAS, three (3) sealed bids were received and the bids received are listed below;

ITEM	Municipal Emergency Services, Inc 66 Firemens Way Poughkeepsie, NY 12603	Haight Fire Equipment Supply 199 Little Britain Rd, Newburgh, NY 12550	Witmer Public Equipment Supply 104 Independence Way Coatesville, Pa 19320
2 Groves Ready Rack PPE and Hose Dryers (Six Gear)	\$18,794.00 <i>Proposed model: "Circul Air, identical unit"</i>	18,549.90 <i>Proposed model Groves Ready Rack FH6G</i>	\$15,200.00 <i>Proposed Model – Circul Air Corp 6 Gear Drying Cabinet</i>
Groves Ready Rack Heavy Duty Extractor Washer EW30lb	\$15,078.00	15,699.92	12,350.00 <i>Proposed Model – Circul Air Corp Express Soft Mount Extractor 30</i>
Groves Auto Pump Soap Dispenser	\$601.00	\$624.00	N/A included
Shipping	\$1800.00	\$1720.00	2200.00
	\$36, 274.00	\$36,593.82	\$29,750.00

WHEREAS, upon review, the Village Administrator recommends that the bid be awarded to the lowest responsible bidder for the Circul Air Corp Extractor and Drying Cabinet sets, a brand recognized as an approved equal, to be provided by Witmer Public Equipment Supply as per their bid of \$29,750.00.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby authorize the award the bid to furnish and deliver two (2) Groves Ready Rack EW30 Extractor Washers and Two (2) Groves Ready Rack PPE and Hose 6-Gear Dryers, or Approved Equal to Witmer Public Equipment Supply of Coatesville, PA per their bid price of \$29,750.00; and

BE IT FURTHER RESOLVED that the Village Administrator is authorized and directed to execute a contract with Witmer Public Equipment Supply for this purchase per their bid of \$29,750.00.

6. Bid Award for Exhaust System

WHEREAS, the Village of Tarrytown was awarded an Assistance to Firefighters Grant by the Federal Emergency Management Agency to fund equipment that reduces exposure to carcinogenic substances for firefighters, including a vehicle exhaust extraction system for Washington Engine Fire House; and

WHEREAS on March 31, 2023 the Village issued a public bid request for a Vehicle Exhaust Extraction System for Washington Engine Firehouse located at 157 White Plains Road in Tarrytown, NY; and

WHEREAS the bid specifications were published on BidNet and on the Village website on March 31, 2023, and were distributed to local distributors of fire vehicle exhaust systems; and

WHEREAS a conference walk-through was held at Washington Engine Firehouse on April 11, 2023 at 10:00am; and

WHEREAS, on April 18, 2023 at 11:00am one (1) bid was initially received and opened from Clean Air Company, Inc for a Plymovent exhaust extraction system for a total project cost of \$14,502.85; and

WHEREAS, a second bid from Aire-Deb Corporation had been received by the Tarrytown Police Department prior to the April 18, 2023 deadline, however was not delivered to the Village Clerk until April 20, 2023, with a total project cost proposal of \$11,600.00; and

WHEREAS, upon investigation, the lowest bid from Aire Deb Corporation did not include a high temperature hose, the flex track, or the cost for the electrical work as was specified in the bid, and therefore the addition of those material and work elements brought the bid to \$15,350.00; and

WHEREAS the bid results were the following:

<u>Company Name</u>	<u>Location</u>	<u>RFP Amount</u>
Clean Air Company, Inc.	Fords, NY	\$14,502.85
Aire-Deb Corporation	Alden, NY	\$15,350.00

WHEREAS, the Village Engineer recommends the bid be awarded to Clean Air Company in the amount of \$14,502.85;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby authorize the award for a Vehicle Exhaust Extraction System for Washington Engine Firehouse located at 157 White Plains Road in Tarrytown, NY to Clean Air Company of Fords, NJ per their bid price of \$14,502.85; and

BE IT FURTHER RESOLVED that the Village Administrator is hereby authorized and directed to execute a contract with Clean Air Company per their bid of \$14,502.85.

7. Speed Limit change to the Village-Wide Speed Limit on Broadway/Route 9 and Route 119/White Plains Road, Except in School Zones

WHEREAS, the Village updated the Village–Wide Speed Limit from 30 miles per hour to 25 miles per hour except in School Zones on October 3 2022; and

WHEREAS, the speed limit signs on Broadway and White Plains Road need updating; and

WHEREAS, to maintain the status quo for normal traffic flow on these two main arterial roads, the speed limit should remain at 30 miles per hour; and

WHEREAS, in accordance with Article 8 of the State Environmental Conservation Law and 6NYCRR Part 617 and based upon review of the Proposed Action, the Village Board of Trustees hereby determines that the Proposed Action is a Type 2 action and therefore no further review is required under SEQRA.

NOW, THEREFORE, BE IT RESOLVED. that the Board of Trustees of the Village of Tarrytown hereby amends Village Code Chapter 291-67, Schedule II – Vehicles and Traffic, Traffic Regulations, Speed Limits, to change re-enact the Village speed limit as 30 MPH on Broadway/Route 9 and on Route 199/White Plains Road, except in school zones which would remain at 20 miles per hour.

8. Domestic Partner Coverage for Dental and Vision Plans

WHEREAS, the State of New York and various counties, cities, towns, villages and other governmental entities throughout the State and numerous employers in the private sector have extended health insurance and other benefits to the domestic partners of their unmarried employees whether or not they are same-gender or opposite-sex domestic partners; and

WHEREAS, a domestic partner is a person with whom an employee resides and maintains an exclusive, committed, long-term relationship of mutual support and financial responsibility; and

WHEREAS, the Village of Tarrytown believes that it is in the best interests of the Village to accord dental and vision benefits to domestic partners of unmarried Village employees equivalent to the medical benefits available to spouses of Village employees; and

WHEREAS, that in implementing the above amendments, the Village hereby adopts, as a minimum standard, the requirements for enrollment of domestic partners, including submission of proof of joint residency for one year and affidavits of financial interdependence; with supporting documents; and

WHEREAS, that upon the termination of a domestic partnership as a result of said domestic partnership by either partner, the Village employee may not obtain medical and dental insurance benefits for a new domestic partner until said new domestic partnership has been in effect for a continuous period of one year;

NOW, THEREFORE BE IT RESOLVED, that this legislation shall take effect immediately upon adoption of said resolution, and,

BE IT FURTHER RESOLVED that the Village Administrator and Village Treasurer are directed to take the necessary and appropriate actions to report this adoption and facilitate the implementation of this amendment to the Village of Tarrytown's Vision and Dental Policy

9. Resolution Authorizing Tax Certiorari – VDC Realty Corp

BE IT HEREBY RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve payment of the settlement of the following tax certiorari case as outlined in the Village Tax Certiorari Attorney's recommendation, related to VDC Realty Corp, located at 8-10 North Broadway, and 1 Neperan Road, Tarrytown, settling tax years 2020, 2021 and 2022, as follows:

Owner and Address	Property ID Number	Total Amount of Refund
VDC Realty Corp. 65 S. Broadway	S. 1.80, Bl. 41, Lots 14 & 15	\$6,991.49

AND BE IT FURTHER RESOLVED that the Village Administrator, Village Treasurer and the Village’s Tax Attorney and other involved staff are authorized to take the necessary and appropriate actions to execute, file, process and make payment of, including through encumbered funds from this fiscal year, the aforementioned tax certiorari settlement.

10. Resolution Authorizing Tax Certiorari – Tarry Crest Swimming Club

BE IT HEREBY RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve payment of the settlement of the following tax certiorari case as outlined in the Village Tax Certiorari Attorney’s recommendation, related to Tarry Crest Swimming Club, located at 70 Midland Ave, Tarrytown, settling tax years 2018, 2019, 2020, 2021 and 2022, as follows:

Owner and Address	Property ID Number	Total Amount of Refund
Tarry Crest Swimming Club 70 Midland Ave	S. 1.90, Bl. 62, Lot 3	\$0.00

AND BE IT FURTHER RESOLVED that the Village Administrator, Village Treasurer and the Village’s Tax Attorney and other involved staff are authorized to take the necessary and appropriate actions to execute, file, process and make payment of, including through encumbered funds from this fiscal year, the aforementioned tax certiorari settle

11. Resolution Authorizing Tax Certiorari – Stephanie Leggio

BE IT HEREBY RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve payment of the settlement of the following tax certiorari case as outlined in the Village Tax Certiorari Attorney’s recommendation, related to Stephanie Leggio , located at 72 Neperan Road, Tarrytown, settling tax years 2016, 2017, 2018, 2019, 2020, 2021 and 2022, as follows:

Owner and Address	Property ID Number	Total Amount of Refund
Stephanie Leggio 72 Neperan Road	S. 1.80, Bl. 49, Lot 10	\$5,236.52

AND BE IT FURTHER RESOLVED that the Village Administrator, Village Treasurer and the Village’s Tax Attorney and other involved staff are authorized to take the necessary and appropriate actions to execute, file, process and make payment of, including through encumbered funds from this fiscal year, the aforementioned tax certiorari settlement.

12. Halloween Parade Resolution

WHEREAS, the Village of Tarrytown will hold its annual Halloween Parade on Saturday, October 28, 2023, or the rain date of Sunday, October 29, 2023; and

WHEREAS, the Board of Trustees of the Village of Tarrytown have been requested by representatives of business and of the Village Recreation Department’s Halloween Parade

Committee to allow the consumption of beer and wine in a controlled area on Main Street as part of the parade; and

WHEREAS, the Board of Trustees must also authorize the closure of Broadway and Main Street to accommodate the parade.

NOW, THEREFORE, BE IT RESOLVED that the that the Board of Trustees of the Village of Tarrytown does hereby authorize the closure of Broadway from the Sleepy Hollow border to Main Street (and down to Franklin Street for detour purposes), and Main Street from Broadway to Baylis Court, to accommodate the parade route and detours; and

BE IT FURTHER RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby grant permission for the sale and consumption of beer and wine in a controlled, outdoor portion of Main Street between Kaldenberg Place/John St. and S. Washington Street; and

BE IT FURTHER RESOLVED that each establishment must obtain a New York State Liquor Authority (SLA) offsite premise permit, provide insurance naming the Village of Tarrytown as additional insured and adhere to the following limitations for this event:

- a) The establishments must have a valid Village of Tarrytown Sidewalk Café Permit in order to be approved for the sale of alcohol for consumption.
- b) Permitted hours for the sale of beer and wine outdoors are 5:30 p.m. to 10 p.m.
- c) The establishments that sell and serve alcohol will be required to issue a bracelet to each person who possesses and has shown legal identification and proof as being of legal age to purchase alcohol.
- d) Only for Saturday, October 28, 2023, or the rain date of Sunday October 29, 2023, from 5:30 p.m. to 10 p.m.

13. Resolution to authorize the closure of Village Offices on August 11, 2023 for Records Management

BE IT RESOLVED that the Board of Trustees hereby authorizes the closure of Village offices on Friday, August 11, 2023, so that Village staff can dedicate themselves to the organization, retention and disposal of Village records pursuant to the Retention and Disposition Schedule for New York Local Government Records (LGS-01).

14. Resolution of Camp Employee Appointments

BE IT RESOLVED, that the Board of Trustees of the Village of Tarrytown hereby authorizes the appointment of the following employees, as 2023 Summer seasonal employees to work at the Tarrytown Sleepy Hollow Day Camp Pool, with the camp season to take place in accordance with the rules and regulations of the County and State Health Departments:

Name	Position	Rate
Julian Asante	Sports	\$16.50
Jannelly Larriu	Arts/ Lead counselor	\$18.00
Arianna Cabrera	Counselor	\$12.00
Valentina Mayorga	Counselor	\$12.00

Karla Barzallo	Counselor	\$12.00
Amanda Otavalo	Counselor	\$12.00
Rosangel Camilo	Counselor	\$12.00
Angelica Reimundez	Counselor	\$12.00
Yarlin Guillen	Counselor	\$12.00
Bianca Calabria	Counselor	\$12.00
Keisha Ginin	Counselor	\$12.00
Kaitlyn Hanley	Counselor	\$12.00
Jalayah Hilario-Akins	Counselor	\$12.00
Robinson Urena	Counselor	\$12.00
Amarie Guzman	Counselor	\$12.00
Anastasia Mazon	Counselor	\$12.00
Jaya Jamison	Counselor	\$12.25
Justin Soto	Counselor	\$12.25
Kellie Mata	Counselor	\$12.25
Samantha Segundo	Counselor	\$12.25
Bianca DelaCruz	Counselor	\$12.25
Jimmy Ozoria	Counselor	\$12.25
Angelis (Angel) Adames	Counselor	\$12.25
Andrew DelOrbe	Counselor	\$12.25
Danalis Gonzalez	Counselor	\$12.25
Cristine Siguenza (Nicole)	Counselor	\$12.25
Veronica Reyes	Counselor	\$16.25
Melissa Alba	Counselor	\$15.00
Justin Soto	Counselor	\$12.25
Matthew Schatzel	CIT	N/A
Tiffany Donaula	CIT	N/A
Christina Richards	CIT	N/A
Dialy Molina	leadership	\$19.00
Dialimary Rivera	Lead Counselor	\$19.00
Michael Pereira	Camp EMT	\$17.00

15. Resolution to Authorize Intermunicipal Agreement for Safe Streets for All Project and Grant Program Application

WHEREAS, the Village of Tarrytown has an interest in improving safety on Village streets and roadways for all users; and

WHEREAS, the Safe Streets and Roads for All (SS4A) grant program of the US Department of Transportation provides funding for the development of a comprehensive safety action plan to establish a holistic, well-defined strategy to prevent roadway fatalities and serious injuries; and

WHEREAS, the Village of Tarrytown and the Village of Sleepy Hollow share a school district and a network of streets and roadways used by residents and school children to access parks, schools and facilities in both Villages; and

WHEREAS, cooperation between the Village of Tarrytown, the Village of Sleepy Hollow and the Public Schools of the Tarrytowns would make for a more effective and efficient approach to roadway safety; and

WHEREAS, the Safe Streets for All Program provides 80% of funds for a comprehensive safety action plan and requires 20% matching funds from applicants; and

WHEREAS, a comprehensive safety action plan for roadways in the two Villages would include data-driven safety analysis of Village streets and roadways; robust community engagement to identify and prioritize risk areas; assessment of current policies and procedures and recommendations for improvement; data-based strategy and project selections; and conceptual plans for the highest priority projects; and

WHEREAS the project cost estimate for a comprehensive safety action plan that includes conceptual plans for high priority projects is \$425,000 which would be funded through a \$340,000 federal grant and includes a local cost share of \$85,000, which would be a \$28,333 cost share for each of the three participating municipal entities;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby authorize the execution of a municipal agreement with the Village of Sleepy Hollow and the Public Schools of the Tarrytowns to collaborate on a grant application for the Safe Streets and Roads for all Grant Program; and

BE IT FURTHER RESOLVED that should the grant be awarded for the development of comprehensive safety action plan, that the Board of Trustees of the Village of Tarrytown commits to its share of the local match requirement in the amount of \$28,333; and

BE IT FURTHER RESOLVED that the Board of Trustees of the Village of Tarrytown authorizes he Village Administrator to execute the agreement and to take the necessary and appropriate actions to submit the grant application to the US Department of Transportation.

16. Approval of the Minutes of the Board of Trustees Meeting of June 5, 2023

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown hereby approves the minutes of the Board of Trustees Meeting held on Monday, June 5th, 2023 as submitted by the Village Clerk.

17. Approval of the Action Item Minutes of the Board of Trustees Work Session Meeting of June 14, 2023

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown hereby approves the Action Item minutes of the Board of Trustees Work Session Meeting held on Wednesday, June 14, 2023 as submitted by the Village Administrator and the Village Clerk.

18. Approval of Audited Vouchers

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve Abstract No.2 of Audited Vouchers in the total amount of \$881,912.89 as presented by the Village Treasurer, to be paid in the following amounts:

General	\$ 588,732.29
Water	\$ 106,005.75
Sewer Fund	\$ 22,195.89
Capital	\$ 132,399.10
Library	\$ 13,684.70
Trust & Agency	\$ 18,895.16
CM (Special Funds)	<u>\$ 0.00</u>
Total	\$ 881,912.89

19. Opportunity for the Public to Address the Board on items not included on the agenda.
Speakers have three (3) minutes before yielding to the next speaker

20. Adjournment