

VILLAGE OF TARRYTOWN POLICE DEPARTMENT

FREEDOM OF INFORMATION LAW RECORDS REQUEST FORM

**Instructions:** Please submit this form to us at [TarrytownPolice@TarrytownGov.com](mailto:TarrytownPolice@TarrytownGov.com) or drop off at the Tarrytown Police Department, One Depot Plaza, Tarrytown, NY 10591.

TO: John Barbelet, Chief of Police

DATE: \_\_\_\_\_

I hereby apply to inspect the following records pertaining to \_\_\_\_\_  
\_\_\_\_\_.

SPECIFY RECORDS SOUGHT (Include dates, times, report numbers, date of birth, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Print Name \_\_\_\_\_ ☐ I will pick-up

*Signature* \_\_\_\_\_ ☐ Please mail

Mailing Address \_\_\_\_\_ ☐ Please Email

\_\_\_\_\_

Telephone No. \_\_\_\_\_

Email Address \_\_\_\_\_

A maximum fee of \$0.25 per page will be charged for standard copies. A proportionate fee will be charged for cd's and binding and oversize copies

FOR DEPARTMENT USE ONLY

\_\_\_\_\_ APPROVED \_\_\_\_\_ DENIED

Reason(s) for denial:

\_\_\_\_\_ Confidential Disclosure \_\_\_\_\_ Part of investigatory file

\_\_\_\_\_ Unwarranted invasion of personal privacy \_\_\_\_\_ Record cannot be located

\_\_\_\_\_ Record not maintained by this agency \_\_\_\_\_ Exempt under Freedom of Information Law

\_\_\_\_\_ Exempt by statute or case law. \_\_\_\_\_ Record does not exist

\_\_\_\_\_, Chief of Police

(Signature)

\_\_\_\_\_

(Date)

NOTE: You have the right to appeal a denial of this application. Appeals should be directed to Village Administrator Richard Slingerland, One Depot Plaza, Tarrytown, NY 10591.