

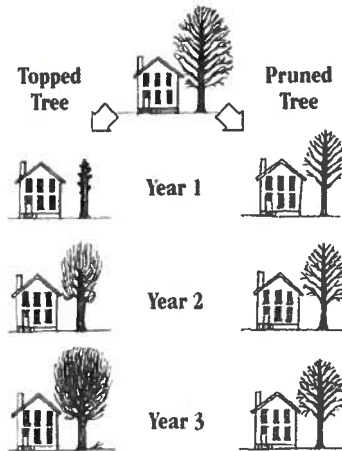
Village of Tarrytown – Tree Permit: Information & Application

Part I: Background Information, Preparing to Apply for a Permit:

- There is no permit until the application is approved by the Village DPW.
- No work may be performed before a tree permit is granted.
- An approved Tree Permit is required for all work on trees, including removal of trees protected by the Village Code, or substantial pruning.
- Work must be carried out by a Green Contractor (definition below) registered with the Village DPW.
- To fill out the form correctly, please:
 - Answer all questions (NA if not applicable).
 - Print or write CLEARLY. The information is used.
 - Indicate work proposed specifically and accurately, *i.e.*, removal of damaged portions, root pruning, thinning, peek-a-boo pruning, new planting, removal of tree, other specified.
 - Give species name in English and Latin (if known), height of trees in feet, tree diameter (54" above ground, DBH - diameter at breast height) in inches.
 - Photographs can help explain an application, for instance for a dead tree, for a damaged limb, or to show proposed peek-a-boo pruning.
- DEFINITIONS
 - **Topping:** inappropriate pruning technique to reduce tree size. Cutting back a tree to a predetermined crown limit. **No tree topping is permitted in Tarrytown.**
 - **Pruning:** removal of carefully selected, limited numbers of tree branches, chosen in order to improve structure, to clean, to reduce, to restore, to thin, or *via* peek-a-boos, to enhance views. No more than 25% is removed.
 - **Peek-a-boo pruning:** branches are thinned out enough that the trunk and main branches are visible through leaves; no more than 25% is removed.
 - **Thinning:** the selective removal of trees, primarily undertaken to improve the growth rate or health of the remaining trees.
 - **Diameter at breast height (DBH)** – the diameter of a tree measured at 54 inches above the ground surface.
 - **Green Contractor** – landscape contractor who has agreed to value environmental and ecologic principles in their work.

- **CARE OF TREES**

- **No topping of trees is permitted in Tarrytown.** Topping kills; pruning can help.



- **Do not build soil “volcanoes” at the base of trees.** This asphyxiates roots, forces tree to build new roots, and is harmful to the tree. Leave the natural curve of the trunk visible.



- **Do not put heavy weight over roots.** This damages roots, as the entire tree receives less nourishment. The tree can die as a result.
- **Water appropriately** if necessary, especially for newly planted trees.
- **Be not too neat!** Leave leaves and downed trees to nourish the soil, and as a food source and habitat for small mammals and birds.
- **Think native!** Native trees provide uniquely effective food sources & habitat for *insects, birds, butterflies, bees, mammals, amphibians*. These in turn pollinate, plant, nurture, contribute to food supply, and enhance the cycle of life.
- **Dig Safe NY.** Dig Safe NY (Call Before You Dig: Dig Safely New York at 811 or 1-800-962-7962; <http://www.digsafelynewyork.com/>) must be called prior to any excavation.

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Part II: APPLICATION:

SECTION 1 – APPLICANT INFORMATION

OWNER'S NAME _____ TEL. NO. _____

ADDRESS _____

MAILING ADDRESS _____ CITY _____

ZIP CODE _____ EMAIL _____

GREEN CONTRACTOR NAME _____

TEL. NO. _____

GREEN CONTRACTOR ADDRESS _____

ZIP CODE _____

GREEN CONTRACTOR LICENSE OR CERTIFICATION # (STATE OR COUNTY) _____

SECTION 2 – PROPOSED TREE WORK

TYPE OF WORK PROPOSED: (Please check appropriate box) * See definitions on information page

Pruning (removal of damaged/diseased portions)* Thinning* Peek-a-boos* Root pruning Tree Removal (see Section 4) Other (please specify): _____

SECTION 3 – TREE INVOLVED**

TREE SPECIES _____ LOCATION OF TREE ON PROPERTY _____

TREE DIAMETER MEASURED 54" ABOVE GROUND (DBH [inches]) _____ TREE HEIGHT (feet) _____

(**TREE MUST BE MARKED PRIOR TO REVIEW BY THE TREE WARDEN)

PURPOSE FOR REMOVAL (CHECK ONE):

TREE IS DEAD TREE IS DISEASED (specify) _____

OTHER (specify) _____

Location of Disposal of Plant Material (specify) _____

The Village of Tarrytown is not liable for selection of the final destination of wood material. Please see NYS regulatory information at the following website: < <http://www.dontmovefirewood.org/the-problem/state-state-information/new-york.html> >

SECTION 4 – TREE PLANTING

Tarrytown aspires to enhance its green canopy. Tall shade trees, especially natives, are needed. How will you help? What tree(s) do you expect to plant? (This is requested, not mandated)

SECTION 5 – AGREEMENT

It would be helpful if a representative photograph of the tree be provided prior the start of any tree-related activities proposed in this application. The Village of Tarrytown may, at its discretion, require additional documentation in support of this application.

I certify that I have read and understood the information on pages 1 and 2 included with this application packet.

I agree to abide by the terms and conditions of this application and any permit, if granted, and the Rules and Regulations of the Village of Tarrytown Tree Ordinance Chapter 281.

If I, the owner, perform or have this work done without use of a Green Contractor, I assume full responsibility. I will not hold the Village of Tarrytown accountable/liable for any outcomes.

The undersigned releases the Village of Tarrytown from any liability whatsoever for damages to persons or property resulting from the activities authorized by this tree removal permit. The permit holder acknowledges that cutting down trees is an activity that comes with inherent risks, including risks to persons and property caused by using equipment, and risks from having trees fall in an unpredictable or uncontrollable manner on the permit holder’s property or a neighboring property. The undersigned, hereby releases and holds the Village of Tarrytown, its volunteers and employees harmless from any and all claims that may result from the authorization granted by this permit, including but not limited to damage to persons or property and shall either have the hired company show proof of insurance including workers compensation, or the applicant shall show proof that they have valid homeowners insurance if doing the work themselves. The undersigned further swears or affirms that he/she is the owner of the property in question and has the legal authority to apply for this tree removal permit.

Applicant’s Signature (Property owner or head of organization filling out this form)

_____ Date ____/____/____

Green Contractor’s Signature (if not property owner)

_____ Date ____/____/____

Please submit this application to the Village of Tarrytown Department of Public Works, 4 Division Street, Tarrytown, NY 10591.

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| For Village of Tarrytown Office Use Only | |
| <input type="checkbox"/> APPROVED (PERMIT # _____) | <input type="checkbox"/> DISAPPROVED _____ (SEE COMMENTS BELOW) |
| DATE ____/____/____ | |
| COMMENTS _____ | |
| _____ | |
| SIGNATURE OF TREE WARDEN and/or DPW Representative: | |
| _____ | |