

Board of Trustees
Village of Tarrytown
Regular Meeting No. 8
May 16, 2016
8:00 p.m.

PRESENT: Mayor Fixell presiding; Trustees: Brown, Butler, Hoyt, McGee, McGovern and Zollo; Village Administrator Blau; Village Treasurer Hart; Village Attorney Silverberg and Village Clerk Booth

PRESENTATION AND SWEARING IN OF POLICE SERGEANT BADGE TO SERGEANT KOVACS

Mayor Fixell announced the promotion of James Kovacs to the position of Sergeant and congratulated him on his new position with the Police Department. Mayor Fixell along with Police Sergeant Kovac's wife presented him with his official Tarrytown Police Sergeant badge.

REPORTS

Mayor Fixell reported on the following:

- In June, July and August, the Board of Trustees meetings will meet only once a month, on the third Monday of the month.
- Congratulations to Joe Arduino, our Recreation Supervisor, who received the Salvation Army Tarrytown Corps "Community Service" award on May 11, 2016.
- Monday, June 6th from 11 a.m. – 2 p.m. in front of 24 Main Street, Westchester County Clerk Timothy Idoni's community outreach staff will be in Tarrytown to take your passport photo and process passport application.
- On Saturday, June 18th from 10 a.m. – 1 p.m. at the Green Street Parking Lot, the Westchester County Mobile Shredder is coming back to Tarrytown.

Trustee Zollo reported the following:

- On Thursday, May 12, 2016, Southern Westchester BOCES honored the Tarrytown Police and Tarrytown Fire Department with an "American Dreamer Achievement Award" for their response to an incident at the Tappan Hill School. On Tuesday, January 26, 2016, Southern Westchester BOCES students at Tappan Hill School were evacuated due to a possible natural gas leak on premises. Sgt. Chris Cole, the first supervisor on the scene, initiated the Incident Command System and began a coordinated evacuation of students, many of whom were wheelchair bound, from the school. With the assistance of the EF School and the Tarrytown Public Schools Transportation Department, students and staff were moved to a safe location on the EF Campus. Mrs. Phyllis Rizzi, Principal of BOCES at Tappan Hill, wrote, "We are grateful for the assistance from Tarrytown's Finest and Bravest and commend their professionalism and quick response to ensure the safety of our students and staff." All involved should be commended for bringing a potentially disastrous situation to an injury-free conclusion. Police Chief Scott Brown and Sergeant Chris Cole accepted the award on behalf of both departments.
- As the public already knows, there was a terrible accident on the Tappan Zee Bridge this past Friday afternoon. Among all the chaos, a baby was born with the assistance of the Tarrytown Volunteer Ambulance Corp. Trustee Zollo read the press release. "Tarrytown/Sleepy Hollow – One woman stuck in Friday's Tappan Zee Bridge traffic jam found a unique way to get out of it – she went into labor. From the state trooper who carried Ashley Larkin over the bridge's barrier, to the emergency workers that cleared a path for her makeshift ambulance – a state patrol car – to the Tarrytown EMS team who delivered her baby girl in a hospital parking lot, the birth of Maudie Emilia Larkin was a heroic team effort. It was a great effort and teamwork from the State Troopers to the Tarrytown Ambulance EMS Team. Recovering at Phelps Memorial Hospital, the baby and the mother are in fine health."

Trustee McGovern reported that the Slow Down Rivertowns campaign is a collaborative effort among Dobbs Ferry, Ardsley, Irvington, Tarrytown, Sleepy Hollow, Elmsford and Hastings to remind drivers to “be alert and drive smart.” The Villages met last Thursday for a press release regarding the initiative to get drivers in our rivertowns to slow down. We have 70 lawn signs that will be distributed for anyone who would like one. The signs will be available at Village Hall. Tarrytown will hold a follow up meeting that is specific to Tarrytown. Our Slow Down Tarrytown Information meeting will be held on Monday, June 13th, 7 pm at the Tarrytown Senior Center. The “Slow Down Tarrytown” program’s purpose is to help all drivers be aware of how their actions can prevent accidents and contribute to the sense of security vital to quality of life in our communities. “Slow Down Tarrytown” is an awareness building program and will involve various forms of communication focused on everyone who drives in the Village. We encourage drivers to leave early, slow down, stay alert, don’t text, be courteous and be patient. We will be asking everyone in our community – including commuters, employees of local business and visitors to follow the common-sense guidelines for safe driving. Join us in this effort by coming out to this information night.

Trustee Butler reported that the Station Area Study Public Workshop will be held on Saturday, June 4th from 1 – 3:30 p.m. at the Tarrytown Senior Center. Everyone is welcome. Come see what has been happening since the last workshop and give your input into different possibilities for the area around the train station and waterfront. Refreshments will be provided.

Trustee McGee reported on the following:

- Tomorrow is School Election Day where you vote on the School budget at the usual place and time.
- On Thursday, May 26th, at 7 p.m., the Warner Library is holding their annual “Hall of Fame” award night, where Sleepy Hollow High School sophomores, one from Sleepy Hollow and one from Tarrytown receive an award for writing on a historical figure in the Tarrytown/Sleepy Hollow area.
- On Saturday, May 28th, the Farmer’s Market opens for a new season through November. Come out and enjoy the farmer’s market.

Trustee Brown noted that the 29th annual Chamber of Commerce Tarrytown Street Fair will be held on Main Street on Sunday, June 5th. It’s a great event to attend and also to be a vendor. If you would like to be a vendor, please call the Chamber of Commerce at 914-631-1705 or go to their website at sleepyhollowchamber.com.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD ONLY ON AGENDA ITEMS. SPEAKERS SHALL HAVE THREE (3) MINUTES TO ADDRESS THE BOARD OF TRUSTEES

Mayor Fixell asked if anyone wanted to address the Board on agenda items. No one appeared.

THIRD FRIDAY AGREEMENT

Trustee McGovern moved, seconded by Trustee Butler, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby authorize and direct the Village Administrator to execute an agreement with Angel Rafter and Jacki Geoghegan of Tarrytown, New York, for the operation and management of the Third Friday program for the 2016-2017 Third Friday season.

NEW NY BRIDGE – COMMUNITY BENEFITS PROGRAM

Trustee Hoyt moved, seconded by Trustee Zollo, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby authorize and direct the Village Administrator to execute an agreement with the New York State Thruway Authority for the New NY Bridge Project Community Benefit Fund to provide for a grant to study the feasibility, including but not limited to traffic impacts, associated with the concept of permanently closing the on-ramp to the Tappan Zee Bridge from southbound Route 9.

RECOMMENDATION OF AWARD – PCI – TARRYTOWN LAKE INTAKE & OUTLET PIPING INSPECTION

Trustee McGovern moved, seconded by Trustee Zollo, and unanimously carried, that the following resolution be approved: Approved: 7-0

WHEREAS, the Village's Water Engineering Consultant, PCI, has obtained two (2) proposals for the Tarrytown Lake Dam Intake & Outlet Piping Inspection project and the proposers and their proposals are as follows:

- BIDCO Marine Group, Inc. \$15,100.00
- Randive Inc. of New Jersey \$19,500.00

WHEREAS, all of the proposals have been reviewed by the Village's Water Engineering Consultant and they recommend that the project be awarded to the lowest responsible proposer, BIDCO Marine Group Inc.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby award the Tarrytown Lake Intake & Outlet Piping Inspection project to BIDCO Marine Group, Inc. per their proposal of \$15,100.00.

BE IT FURTHER RESOLVED that the Board of Trustees does hereby authorize and direct the Village Administrator to execute an agreement with BIDCO Marine Group, Inc.

RECOMMENDATION OF AWARD – PCI – CREST HIGH SERVICE PHASE 1 – UTILITY LOCATION AND TOPOGRAPHIC STUDY

Trustee McGee moved, seconded by Trustee Butler, and unanimously carried, that the following resolution be approved: Approved: 7-0

WHEREAS, the Village's Water Consultant, PCI, has obtained three (3) proposals for the Crest High Service Phase 1 – Utility Location and Topographic Survey and the proposers and their proposals are as follows:

- Summit Land Surveying P.C. \$21,500.00 (revised proposal)
- Thomas C. Merritts Land Surveyor, P.C. \$23,500.00
- Ward Carpenter Engineers Inc. \$44,800.00

WHEREAS, all of the proposals have been reviewed by the Village's Water Engineering Consultant and they recommend that the project be awarded to the lowest responsible proposer, Summit Land Surveying P.C.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby award the Crest High Service Phase 1 – Utility Location and Topographic Study to Summit Land Surveying P.C. per their revised proposal of \$21,500.00.

BE IT FURTHER RESOLVED that the Board of Trustees does hereby authorize and direct the Village Administrator to execute an agreement with Summit Land Surveying P.C.

AWARD A BID – PHASE I SCADA UPGRADES

Trustee Hoyt moved, seconded by Trustee Butler, and unanimously carried, that the following resolution be approved: Approved: 7-0

WHEREAS, a bid was advertised for the Phase 1 Supervisory Control and Data Acquisition (SCADA) Upgrade project; and

WHEREAS, on April 22, 2016, the Village received three (3) bids and the base bids are listed below:

- ELM Electrical Inc. \$206,929.00
- Optimum Controls \$276,637.00
- Foremost Electric \$238,100.00

WHEREAS, all of the bids have been reviewed by the Superintendent of Public Works and Woodward & Curran, the Village's Water Engineering Consultant on this project and they recommend that the project be awarded to the lowest responsible bidder, ELM Electrical Inc.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby award the bid for the Phase 1 SCADA Upgrade project to ELM Electrical Inc. per their base bid of 206,929.00.

BE IT FURTHER RESOLVED that the Board of Trustees does hereby authorize and direct the Village Administrator to execute an agreement with ELM Electrical Inc., Westfield, Massachusetts.

BE IT FURTHER RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby direct the Village Administrator to execute an agreement with Woodard & Curran Engineering P.A., P.C. for construction oversight and implementation for the Phase 1 SCADA Upgrade project.

TAX CERTIORARIS

Trustee McGovern moved, seconded by Trustee Butler, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve the settlement of the following tax certiorari cases, as outlined in Ira S. Levy's memorandum dated May 1, 2016:

- 14 North Broadway LLC
- Reckson Operating Partnership/GEJ Tarrytown LLC, 120 White Plains Road

and;

BE IT FURTHER RESOLVED that the Board of Trustees may fund these tax certiorari cases from a future financing resolution.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES HELD ON MAY 2, 2016

Trustee Zollo moved, seconded by Trustee McGovern, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve the minutes of the regular meeting of the Board of Trustees held on May 2, 2016 as submitted by the Village Clerk.

APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES HELD ON APRIL 27, 2016

Trustee McGovern moved, seconded by Trustee Zollo, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve the minutes of the special meeting of the Board of Trustees held on April 27, 2016 as submitted by the Village Administrator.

APPROVAL OF AUDITED VOUCHERS

Trustee Zollo moved, seconded by Trustee McGovern, and unanimously carried, that the following resolution be approved: Approved: 7-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve Abstract No. 21 of Audited Vouchers to be paid in the following amounts:

General	\$	247,961.61
Water		21,738.54
Sewer Fund		0.00
Capital		0.00
Library		5,930.91
Trust & Agency		<u>13,879.99</u>
Total	\$	289,511.05

The Board was polled all voting “aye” with the exception of Trustee McGee who recused herself from Voucher Numbers 2012254561, 2012254626 and 2012254708 and Trustee Hoyt who recused himself from Voucher Number 2012254556. Motion carried. 7-0

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD. SPEAKERS HAVE FIVE (5) MINUTES BEFORE YIELDING TO THE NEXT SPEAKER; THEN THREE (3) MINUTES FOR ADDITIONAL COMMENTS

Mayor Fixell asked whether anyone wished to address the Board on any matter. No one appeared.

ADJOURNMENT

Trustee Hoyt moved, seconded by Trustee McGee, and unanimously carried, that the meeting be adjourned at 8:23 p.m.