

Board of Trustees
Village of Tarrytown
Regular Meeting No. 12
July 18, 2016
8:00 p.m.

PRESENT: Deputy Mayor Butler presiding; Trustees: Brown, Hoyt, McGee, McGovern and Zollo; Village Administrator Blau; Village Treasurer Hart; Village Attorney Silverberg and Village Clerk Booth

ABSENT: Mayor Fixell

REPORTS

Trustee Zollo read a letter of commendation from the Police Department. On Tuesday, June 21, 2016, at 1 a.m., Police Officers Chris Caoili and DeVon Warner observed smoke and fire coming from the 2nd floor of 16 White Street and immediately called for the Fire Department. While the Fire Department was responding, Officers Caoili and Warner entered the smoke-filled multi-family residence and evacuated 11 occupants to safety before the Fire Department arrived. The officers acted with bravery and concern for the residents at 16 White Street while putting their lives in danger. Congratulations to both Police Officers Caoili and Warner.

Trustee McGovern reported on the following:

- On Saturday, August 20th from 10 a.m. – 1 p.m. at the Green Street Parking Lot, the Westchester County Mobile Shredder is coming back to Tarrytown.
- The Outdoor Summer Concert Series is still being held on Thursday evenings at Pierson Park from 7 p.m. – 9 p.m. This music group for this Thursday will be the “Tangled Vine.”
- Jazz concerts are being held on Friday evenings at Pierson Park from 6:30 p.m. – 8:30 p.m.
- Summer Day Camp is up and running and there are over 200 campers each week. The camp is being held at both John Paulding School and Washington Irving School.
- The Parks and Recreation Advisory Council and staff are discussing the future plans of the Village parks and asked Administrator Blau to provide the public with more information.

Administrator Blau noted that there have been a lot of requests from the residents regarding additional parks and recreational facilities. Based upon these varied requests, the Board of Trustees directed the Parks and Recreation Advisory Council to develop a long range comprehensive strategic plan for both improvements to parks and recreational facilities and possible development of new parks and recreational facilities, including costs and when such facilities should be developed. The Board of Trustees will then have a comprehensive look to the future and will be able to be pro-active instead of reactive to the requests from the public and can plan for improvements to the parks and recreational facilities of the Village. Trustee McGovern noted that a survey will be created for Village residents to complete to obtain responses from the public as to what they want with respect to the parks and recreation facilities. This information will be used by the Parks and Recreation Advisory Council in the development of the strategic plan. Administrator Blau noted that the goal is to get as many people from the Village involved in the process as to what they believe the parks and recreation facility needs are in the Village.

Trustee Hoyt noted that the Tarrytown Tree Commission is planning an information night at the Warner Library in September. This meeting is co-sponsored by the Tarrytown Environmental Advisory Council (TEAC) and the League of Women Voters. As soon as he has the date, he will let the public know.

Trustee Brown announced that the Tarrytown and Sleepy Hollow Chamber of Commerce is holding their monthly meeting this Thursday at 8 a.m. at the Writer’s Center. Anyone who has a business in Tarrytown or does business in Tarrytown should either come to this

meeting or reach out to the Chamber of Commerce. She believes that the Tarrytown and Sleepy Hollow Chamber of Commerce is one of the best in the County.

ADMINISTRATORS REPORT

Recreation Facility - Administrator Blau reported that we can't move into the new Recreation facility until a fence is installed around the pool that separates the building from the pool facility. He is waiting to hear from the developer's representative as to when the fence will be installed. Administrator Blau reached out today to get an answer as to when the fence will be installed, but did not get a response. Administrator Blau also reached out to the software company to make sure that everything is in place for the installation of the software to operate the pool and fitness facilities.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD ONLY ON AGENDA ITEMS. SPEAKERS SHALL HAVE THREE (3) MINUTES TO ADDRESS THE BOARD OF TRUSTEES

Deputy Mayor Butler asked if anyone wanted to address the Board on agenda items. No one appeared.

FIRE DEPARTMENT MEMBERSHIP CHANGES

Trustee Zollo moved, seconded by Trustee McGovern, and unanimously carried, that the following resolution be approved: Approved: 6-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve the following Fire Department membership changes recommended at the June 21, 2016 Board of Fire Wardens meeting: Membership: Richardo Cantillana has been elected to active membership at Washington Engine. Jose Sampaio and Tom Keenoy have been removed from active membership from Riverside Hose Company.

MANAGEMENT, JUDICIAL AND PART-TIME SALARIES

Trustee Zollo moved, seconded by Trustee McGee, that the following resolution be approved. Motion carried, all voting "aye" with the exception of Trustee Hoyt and Trustee McGovern who recused themselves with respect to the positions of Village Clerk and Village Justice respectively. Approval: 6-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve a 2% salary increase for individuals in the following job titles: Village Administrator, Superintendent of Public Works; General Foreman-Public Works, Recreation & Parks Supervisor, Village Clerk, Village Treasurer, Deputy Village Treasurer, Court Clerk, Village Engineer/Building Inspector, Assistant Village Engineer/Assistant Building Inspector, Secretary to the Planning Board, Zoning Board, Chief of Police, Village Justice and Assistant Village Justice retroactive to June 1, 2016; and

FURTHER BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve an increase of 2% retroactive to June 1, 2016 in the hourly rate paid for year round part-time employees.

AUTHORIZATION TO SUBMIT GRANT APPLICATION TO FUND CONSOLIDATION OF WATER SUPPLY WITH VILLAGES OF BRIARCLIFF MANOR AND SLEEPY HOLLOW

Trustee Zollo moved, seconded by Trustee McGovern, and unanimously carried, that the following resolution be approved: Approved: 6-0

WHEREAS, the Villages have a history of cooperation and mutual support in regards to the provision of water from the New York City system to the three respective pump stations

and it is believed that costs can be saved and service improved by consolidating water supply services; and

WHEREAS, with financial support from the NYS Department of State, the feasibility of such a consolidation was studied, and the Sleepy Hollow, Tarrytown and Briarcliff Manor Water Supply, Pumping and Storage Consolidation report of May 24, 2016 concluded that such a consolidation would result in significant savings and benefit provided it were governed by an entity with representation from each Village; and

WHEREAS, the feasibility study was presented to the Boards of Trustees of all three villages, each of which expressed the desire to move forward with the consolidation; and

WHEREAS, the consolidation issue was discussed at a public Work Session and no negative comments were received; and

WHEREAS, Local Government Efficiency Grant Program offered by the New York State Department of State has been identified as a funding source appropriate for this water supply consolidation; and

WHEREAS, this grant program requires a match of at least 10% of the grant costs; and

WHEREAS, the maximum grant available under the Local Government Efficiency Grant program is \$602,889 and the cost of the consolidation has been estimated at between \$2 million and \$2.5 million; and

WHEREAS, the project is estimated to result in cost avoidance of more than \$7 million, which will be shared between the three Villages; and

WHEREAS, the Village of Briarcliff Manor has agreed to be lead applicant of the grant application, with the Villages of Sleepy Hollow and Tarrytown as co-applicants.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown supports and authorizes the application to the New York State Department of State by the Village of Briarcliff Manor for a \$602,889 Local Government Efficiency implementation grant.

BE IT FURTHER RESOLVED that the Village Administrator is herein authorized to take any and all such steps as are necessary to effectuate the intent of this resolution.

RESOLUTION AWARDING THE 2016 CONTRACT FOR MILLING, RESURFACING, CURBING VARIOUS STREETS TO ELQ INDUSTRIES, INC.

Trustee Hoyt moved, seconded by Trustee McGee, and unanimously carried, that the following resolution be approved as amended: Approved: 6-0

WHEREAS, the Village of Tarrytown, in a cooperative relationship with the Villages of Ardsley, Dobbs Ferry, Elmsford, Hastings and Irvington, has solicited bids for the milling and resurfacing of various street, adjusting manholes, and concrete curbing in the Village of Tarrytown and the cooperating partner municipalities; and

WHEREAS, a public notice for this project bid was duly advertised in an official newspaper on May 26, 2016; and

WHEREAS, on June 16, 2016 , at the Village of Irvington , all bids received were opened and the bids received are summarized below for the work in all of the cooperating partner Villages; and

CONTRACTOR	BID AMOUNT
ELQ Industries, Inc.	\$ 1,668,783.58
PCI Industries Corporation.	\$ 1,688,908.85
Montesano Brothers, Inc	\$ 2,072,793.25

WHEREAS, the Village has funds available from the in New York State Consolidated Highway Improvement Program in the amount of \$139,600.00 and PAVE NY funds of \$31,000.00 to fund this work; and

WHEREAS, following the unit values in the bid and extending those unit values based upon the estimates of work to be performed in the Village of Tarrytown, the value of work to be performed is \$349,999, with the balance of the contract for work in the Villages of Ardsley, Dobbs Ferry, Elmsford, Hastings and Irvington; and

WHEREAS, in accordance with the contract, each partner municipality will separately authorize the Contract and be responsible for payment of services performed within their respective municipality directly to the contractor; and

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees of the Village of Tarrytown hereby awards the contract, for the work to be performed for the 2016 Milling, Resurfacing and Replacement of Curbing on various streets in the Village of Tarrytown to ELQ Industries, Inc., in accordance with their unit prices contained in their bid of June 16, 2016 for the work to be performed within the Village of Tarrytown and the other five Villages.

BE IT FURTHER RESOLVED that the Board of Trustees does hereby authorize and direct the Village Administrator to execute an agreement with ELQ Industries, Inc.

BID AWARD FOR HAZARDOUS MATERIALS REMOVAL PROJECT – FORMER EASTVIEW PUMP STATION

Trustee McGovern moved, seconded by Trustee Zollo, and unanimously carried, that the following resolution be approved: Approved: 6-0

WHEREAS, On June 3, 2016, the Village rebid the Hazardous Materials Removal Project – Former Eastview Pump Station and received two (2) bids and the bids are as follows:

- Jupiter Environmental Services, Inc. \$185,500
- Suburban Restoration Company, Inc. \$265,744

WHEREAS, all of the bids have been reviewed by Barton & Loguidice, D.P.C., the Village’s consulting engineers and the Superintendent of Public Works and they recommend that the project be awarded to the lowest responsible bidder, Jupiter Environmental Services, Inc.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby award the bid for the Hazardous Materials Removal Project – Former Eastview Pump Station to Jupiter Environmental Services, Inc. per their bid of \$185,500.

BE IT FURTHER RESOLVED that the Board of Trustees does hereby authorize and direct the Village Administrator to execute an agreement with Jupiter Environmental Services, Inc.

CAPITAL BUDGET FOR FISCAL YEAR 2016-2017

Trustee McGovern moved, seconded by Trustee Zollo, and unanimously carried, that the following resolution be approved: Approved: 6-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve the following capital budget for fiscal year 2016-2017:

Capital Budget 2016-2017 – General Fund

Department	2016-2017
Buildings	
Repair Stairs and Wall at Riverside Hose	\$12,500
Program Room Upgrade (3rd Floor of Warner Library)	\$250,000

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Replace paneling on walls in Main St. Firehouse Meeting Rooms		\$20,000
Painting of exterior of Senior Center and Replace Lighting on exterior of building		\$25,000
Upgrade mechanical systems at Senior Center		\$100,000
DPW		
New fence and gates at DPW		\$15,000
Roads, Sidewalks, Drainage - DPW		
Milling and Paving of Existing Roadways		\$86,399
Replace Curbs and Sidewalks		\$35,000
Loh Park Flood Mitigation Project		\$667,000
Recreation		
RiverWalk Park Re-Landscaping Project		\$355,000
Tractor with Front End Loader (digging capability)		\$25,000
Patriots Park Upgrade		\$75,000
Police		
Portable Radio Replacement		\$125,000
Solar Powered Speed Signs		\$20,000
Fire		
Hose Washer		\$15,000
Server Replacement		\$10,000
Vehicles		
DPW		
1993 John Deere Loader		\$200,000
Police		
Replace Prisoner Van		\$65,000
Fire		
Replace 2007 Fire Chiefs Vehicle		\$50,000
Fire truck Consultant -Consolidated Engine (development of specifications)		\$12,500
TOTAL		\$2,163,399
<u>Capital Budget 2016-2017 – Sewer Distribution Fund</u>		2016-2017
Sewer Main and Manhole Rehabilitation and/or Replacement		\$100,000
Engineering		\$20,000
TOTAL		\$120,000
<u>Capital Budget 2016-2017 – Water Fund</u>		2016-2017
Buildings		
New Pump Station Building and Systems		\$175,000
Lead and Asbestos Abatement, Eastview Pump Station		\$185,500
Crest Area Water System Improvements		
Water Main Replacement – Irving Avenue, Sunnyside Avenue, Union Avenue, Highland Avenue and Midland Avenue		
Construction		\$2,500,000
TOTAL		\$2,860,500

SURPLUS APPARATUS

Trustee Zollo moved, seconded by Trustee Hoyt, and unanimously carried, that the following resolution be approved: Approved: 6-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby declare the following apparatus as surplus:

Speed Monitoring Trailer – Police Department

TARRYTOWN – SLEEPY HOLLOW TRAILS STRATEGY

Trustee Zollo moved, seconded by Trustee McGovern, and unanimously carried, that the following resolution be approved: Approved: 6-0

WHEREAS, a proposal by Scenic Hudson has been submitted to the Village recommending that Tarrytown and Sleepy Hollow create a trails committee that could recommend the development and acquisition of additional areas within the two Villages that would provide interconnecting walking trails, and

WHEREAS, the Village Board of Trustees believes that the concept of increasing and enhancing the walking trails connecting the two Villages would be a benefit to the residents of the two Villages and others who appreciate the scenic beauty of the Hudson Valley, and

WHEREAS, to be effective both Tarrytown and Sleepy Hollow would require committees that can work together in developing concepts and identifying potential sources of funding, and

WHEREAS, any actual action to develop additional trails would require compliance with all applicable laws, including the State Environmental Quality Review Act,

NOW THEREFORE, BE IT RESOLVED that subject to the Village of Sleepy Hollow creating a similar committee to work in conjunction with a committee to be appointed by this Board, an advisory committee of no more than five (5) members is hereby created to act as an Advisory Trails Committee, to make recommendations to the Board of Trustees, in conjunction with the Village of Sleepy Hollow Committee, as to the possible development of additional walking trails connecting the two Villages.

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES HELD ON JUNE 20, 2016

Trustee Zollo moved, seconded by Trustee McGee, and unanimously carried, that the following resolution be approved: Approved: 6-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve the minutes of the regular meeting of the Board of Trustees held on June 20, 2016 as submitted by the Village Clerk.

APPROVAL OF AUDITED VOUCHERS

Trustee Zollo moved, seconded by Trustee McGovern, and unanimously carried, that the following resolution be approved: Approved: 6-0

BE IT RESOLVED that the Board of Trustees of the Village of Tarrytown does hereby approve Abstract No. 2 of Audited Vouchers, which includes the July 5, 2016 and the July 15, 2016 of Audited Vouchers to be paid in the following amounts:

General	\$	782,343.65
Water		283,164.12
Sewer Fund		0.00
Capital		42,493.97
Library		44,323.66
Trust & Agency		15,362.26
Total	\$	1,167,687.66

The Board was polled all voting “aye” with the exception of Trustee McGee who recused herself from Voucher Numbers 201255466 and 2012255485 and Trustee Hoyt who recused himself from Voucher Number 2012255300. Motion carried. 6-0

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD. SPEAKERS HAVE FIVE (5) MINUTES BEFORE YIELDING TO THE NEXT SPEAKER; THEN THREE (3) MINUTES FOR ADDITIONAL COMMENTS

Anna Zambelletti, 9 Half Moon Lane – stated that she would like to propose renaming the Tarrytown Senior Center. In reference of the suggestion brought up at one of the Village Board meetings by former Trustee Tom Basher, she proposed to rename the Tarrytown Senior Center to the “Morabito Senior Center.” Domenic Morabito, a former Trustee of the Village of Tarrytown, initiated the idea of renovating the building on West Main Street, which was not being fully utilized and began making plans to renovate this building into a senior center. Many hours of his time was put into getting the building constructed, which is known today as the “Tarrytown Senior Center.” Previously, this building had been used for storage and today it is an active building where the senior residents of Tarrytown spend many hours of meetings and activities making happy memories with old and new friends. The Village also utilizes this building for their own meetings. Thanks to Nick Morabito and his diligence and perseverance, the senior center building became active and useful. Ms. Zambelletti proposed that the now named “Tarrytown Senior Center” be renamed to the “Morabito Senior Center” in recognition of Nick’s accomplishment for the senior citizens of the Village. She presented a list of signatures in support of her proposal. Deputy Mayor Butler thanked Ms. Zambelletti and noted that the Board will take her proposal under consideration.

ADJOURNMENT

Trustee Hoyt moved, seconded by Trustee Zollo, and unanimously carried, that the meeting be adjourned at 8:31 p.m.