

# VILLAGE OF TARRYTOWN

One Depot Plaza  
Tarrytown, NY 10591

## FILM PERMIT



Person or Entity Doing Filming: \_\_\_\_\_

Address of Entity: \_\_\_\_\_

Telephone # of Entity: \_\_\_\_\_

Location of Filming: \_\_\_\_\_

Date of Filming: \_\_\_\_\_

Please check appropriate box(es) where filming will take place:

Public Property

Private Property

Please attach letter of intent including the film activities in detail.

**Under penalty of perjury, I, the applicant, affirm all statements contained in this application are true.**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Approved By:** Richard Slingerland, Village Administrator

\_\_\_\_\_  
Date

**Amount of Permit:** \$ \_\_\_\_\_

\_\_\_\_\_  
Date Paid

# VILLAGE OF TARRYTOWN

## RULES AND REGULATIONS:

### PLEASE FOLLOW THE PROCEDURES BELOW:

1. PLEASE PROVIDE A CERTIFICATE OF INSURANCE
2. PLEASE PROVIDE A LETTER OF INTENT, A DETAILED DESCRIPTION OF THE FILM ACTIVITIES: EMAIL: [cbooth@tarrytowngov.com](mailto:cbooth@tarrytowngov.com) OR FAX: 914-631-8770
  - The exact timing, date, location of the shoot;
  - The number of trucks or other vehicles that will be used;
  - The number of parking spaces that are needed;
  - The number of police officers that are needed, if necessary; or
  - Any other information that is deemed appropriate.

**Note:** To endure the cost of police officer, there is a \$125.00 hourly fee

**ALL PARTICIPANTS ARE BOUND BY THE RULES AND REGULATIONS THAT EXIST WITHIN THE VILLAGE OF TARRYTOWN, AND FURTHERMORE TO ADHERE TO ALL PROCEDURE SET IN PLACE BY THE POLICE DEPARTMENT AND DEPARTMENT OF PUBLIC WORKS.**

ATTACHED PLEASE FIND CHAPTER 157 OF THE TARRYTOWN VILLAGE CODE BOOK, PERTAINING TO FILMING.

**VILLAGE OF TARRYTOWN  
VILLAGE HALL  
ONE DEPOT PLAZA  
TARRYTOWN, NEW YORK 10591**

**ADMINISTRATOR: Richard Slingerland**  
**Telephone: 914-631-1785**  
**Village Clerk: Carol A. Booth**  
**Telephone: 914-631-1652**  
**Fax: 914-631-8770**

**VILLAGE OF TARRYTOWN FILMING FEES**

Public Property - \$2,500 – 1<sup>st</sup> day; \$2,000 each day thereafter  
Private Property - \$1,500 – 1<sup>st</sup> day; \$1,000 each day thereafter  
Non-for-profit - \$250 – 1<sup>st</sup> day; \$125 each day thereafter  
Student - \$100 – 1<sup>st</sup> day; \$50 each day thereafter

**RESERVED PARKING SPACE CHARGE**

\$40.00 per metered space, per day (all categories)

**POLICE SERVICE FEE**

Cost of Police Officer - \$125.00 Hourly  
Police Department Administrative Fee: \$250/day